

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**March 25, 2008**

**PRESENT**

C.W. Colladay  
G. Destache  
P. Rodriguez

**ABSENT**

J. Deleo  
O. Garrett

**GUESTS**

A. Lopez  
L. Dotson

**STAFF**

R. Mann  
J.Pape  
A. Harnden  
M. McCullough  
K. Caldwell  
C. Trees

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

- a. Form 700 Conflict of Interest Statements will be collected this morning.
- b. Al Lopez from Western Municipal Water District presented Lee Lake with a check for washer rebates.

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the February 26, 2008 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes as written. Director Destache seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director Destache moved to approve the financial report and to authorize payment of the February 2008 invoices. Director Rodriguez seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

- a. Revenue & Expenditure Report.

**ACTION:** Note and file.

Staff advised the Board of a change on page 18 line Capital Improvements the item actually belongs on page 16 under ID #1.

- b. Bad Debt Write-Off – None.

**7. Sycamore Creek CFD #1.**

- a. Project Update – The General Manager reported that the CMLC pipeline is 90% complete. The sewer is almost complete and the pad infrastructure will be done in the next couple weeks.

- b. 1748 houses to be built. 1003 houses occupied to date. 57% complete.

**8. Empire Capital “The Retreat CFD #3”.**

- a. Project Update – Lee Dotson reported that they are working on the punch list and hope to have it complete by the 2<sup>nd</sup> week of April.

- b. 527 houses to be built. 439 houses occupied to date. 83% complete.

**9. KB Home “Canyon Oaks” (Painted Hills No. 2).**

- a. Project Update – The General Manager reported he received a call from the Homeowners Association and they were upset the roads were not maintained by the County.

- b. 30 houses to be built. 26 houses occupied to date. 87% complete.

**10. Shea Homes “Trilogy” Project.**

- a. Project Update – The General Manager reported that he had been contacted by the President of the Homeowners Association regarding providing irrigation water.

- b. 1317 houses to be built. 1283 houses occupied to date. 97% complete.

**11. Ranpac “Toscana” Project.**

- a. Project Update – None.

- b. 1443 estimated houses to be built.

**12. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**

- a. Project Update – None.

13. **Mission Clay “Serano Specific Plan” Project (Blair Dahl).**
  - a. Project Update – None.
  
14. **Water Utilization Reports.** – Note and file.
  
15. **Committee Reports.**
  - a. Finance (Director Garrett) – None.
  
  - b. Engineering (Director Rodriguez) – None.
  
  - c. Public Relations (Director Deleo) – None.
  
16. **General Manager’s Report.**
  - a. General Manager’s Report – Note and file.
    1. Budget review & reallocation.  
**ACTION:** Director Rodriguez moved to authorize the reallocation of Capital Improvements per the enclosed spreadsheet. Director Destache seconded. Motion carried unanimously.
  
    2. Purchase JWC fine screen (Previous Board Action – For Information Only).
  
    3. RWQCB violation letter (For Discussion Only).
  
  - b. Operations Report – Note and file.
  
17. **District Engineer’s Report.**
  - a. Status of Projects – Note and file.
  
18. **District Counsel’s Report.**
  
19. **Seminars/Workshops.**
  - a. Strategic Planning for Special Districts, May 2, 2008 – Emeryville, CA & August 29, 2008 – Thousand Oaks, CA.

Director Destache and Rodriguez would like to attend this seminar.

20. **Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of February was distributed to each Director along with the Agenda.

The Board discussed changing the May 27, 2008 meeting to May 20, 2008. Directors Garrett and Colladay will not be at the April 22, 2008 Board meeting.

**21. Adjournment.**

There being no further business, the March 25, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:07 a.m. by President Colladay.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_